

Employability – S3 Tasks

Week 1 and 2

Task 1

- Mock Interview Questions below -
 - Produce written answers for each of the questions
 - If you can – try to film yourself answering these questions. I can assess them when we get back to school and this can count towards your Employability qualification

- 1. Tell me a little about yourself.
- 2. What skills or qualities can you bring to this job?
- 3. What experience if any, have you had of this type of work?
- 4. Give an example of when you worked as part of a team.
- 5. Have you any questions you would like to ask?

- CV – complete a CV using the template in the Employability folder on the Home Learning Hub.
 - I know you will have already written a personal statement which unfortunately is in school but try to write another one to the best of your ability and REMEMBER – google is your friend (use the internet to help you)

- Job Industry Research task
 - Pick a job industry (see examples below)
 - Create a poster/PowerPoint/Word Document with the following information
 - - What the job industry is
 - Look at 5 individual jobs within that industry and for each, outline -
 - Job Description
 - Job Responsibilities/Duties
 - Job salary/hourly rate
 - List some companies that offer that job



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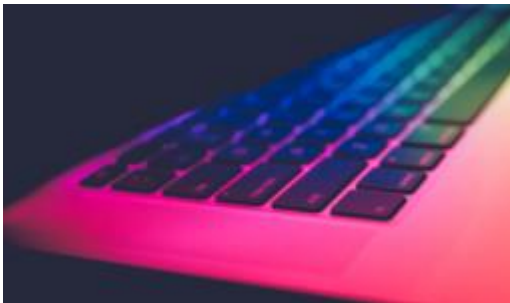
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